**GLENWOOD CITY COMMISSION**

**AGENDA**

**TUESDAY, JUNE 8, 2021 – 6:00 P.M.**

1. **CALL TO ORDER –** Mayor Kazda will call the meeting to order.

Mayor Kazda will determine the presence of a quorum by roll call,

**Commissioner Haynes\_\_ Pattee\_\_ Martin\_\_ Gylsen\_\_ Mayor Kazda\_\_**

1. **APPROVAL OF AGENDA**

If the Commission concurs, a **MOTION** to approve the agenda is in order.

**Motion by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Commissioner Haynes\_\_ Pattee\_\_ Martin\_\_ Gylsen\_\_ Mayor Kazda\_\_**

1. **APPROVAL OF MINUTES**

Minutes from the 5/11/21 Commission Meeting and the 5/26/21 Commission Meeting were e-mailed to the Commission for review. If the Commission concurs, a **MOTION** to approve is in order.

**Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Commissioner Haynes\_\_ Pattee\_\_ Martin\_\_ Gylsen\_\_ Mayor Kazda\_\_**

1. **APPROVAL OF BILLS**
2. June 8, 2021 expenditures in the amount of **$249,047.04** were e-mailed to the Commission for review. If the Commission concurs, a **MOTION** to approve the expenditures is in order.

**Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Commissioner Haynes\_\_ Pattee\_\_ Martin\_\_ Gylsen\_\_ Mayor Kazda\_\_**

1. May Expenditures – A Check Summary Register of May expenditures in the amount of **$511,239.72**, was e-mailed to the Commission for review. If the Commission concurs, a **MOTION** to approve the May expenditures is in order.

**Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Commissioner Haynes\_\_ Pattee\_\_ Martin\_\_ Gylsen\_\_ Mayor Kazda\_\_**

1. **PUBLIC HEARINGS**

None

1. **PETITIONS, REQUESTS, COMMUNICATIONS**
   1. West Central MN Drug & Violent Crimes Task Force Agreement – Enclosed in your packets is a joint powers agreement with the West Central MN Drug & Violent Crimes Task Force. The only change that has been made is to the parties in the agreement: the City of Fergus Falls has been deleted and the City of Pelican Rapids has been added. This necessitates a new agreement. Police Chief Dale Danter recommends approval. If the Commission concurs, a **MOTION** to approve the joint powers agreement is in order.

**Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Commissioner Haynes\_\_ Pattee\_\_ Martin\_\_ Gylsen\_\_ Mayor Kazda\_\_**

* 1. Interagency Agreements – Enclosed in your packets are two agreements, one between the Glenwood Police Department and the City Attorney and one between the Glenwood Police Department and the County Attorney. These agreements must be in place if either of these offices requests criminal history records from the Police Department. Police Chief Dale Danter will be in attendance to answer any questions the Commission may have. If the Commission concurs, a **MOTION** to approve the agreements is in order.

**Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Commissioner Haynes\_\_ Pattee\_\_ Martin\_\_ Gylsen\_\_ Mayor Kazda\_\_**

* 1. Library Board Appointment – Enclosed in your packets is a letter from Sheila Sperstad requesting appointment to the Library Board. A term that expired on 12/31/2020 has not been filled and, if appointed, Ms. Sperstad would fill that unexpired term until 12/31/2023. If the Commission concurs, a **MOTION** to approve the appointment is in order.

**Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Commissioner Haynes\_\_ Pattee\_\_ Martin\_\_ Gylsen\_\_ Mayor Kazda\_\_**

* 1. 2021 Hospice Ride – The 2021 Hospice Ride will be taking place Saturday, June 19, 2021 beginning at City Park. They are not anticipating closing a portion of the street as in years past, but in the event that happens, staff is recommending the Commission consider the closure if necessary. If the Commission concurs, a **MOTION** to approve a partial closure of 2nd Street SW, from South Lakeshore Drive to 1st Avenue SW if necessary, is in order.

**Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Commissioner Haynes\_\_ Pattee\_\_ Martin\_\_ Gylsen\_\_ Mayor Kazda\_\_**

* 1. Temporary Liquor License – Enclosed in your packets is an application for a temporary liquor license from the American Legion Post #187 to sell liquor in conjunction with the All School Reunion to be held at Central Square on Saturday, July 24, 2021. If the Commission concurs, a **MOTION** to approve the permit, pending the receipt of all required paperwork, is in order.

**Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Commissioner Haynes\_\_ Pattee\_\_ Martin\_\_ Gylsen\_\_ Mayor Kazda\_\_**

* 1. Temporary Beer License – Enclosed in your packets is an application for a temporary beer license from the American Legion Post #187 to operate a beer garden during the 2021 Waterama festivities. If the Commission concurs, a **MOTION** to approve the license, pending the receipt of all required paperwork is in order.

**Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Commissioner Haynes\_\_ Pattee\_\_ Martin\_\_ Gylsen\_\_ Mayor Kazda\_\_**

1. **REPORTS OF OFFICERS, BOARDS, AND COMMITTEES**
   1. COVID-19 Related Issues – City Administrator Iverson will provide an update.
2. **ORDINANCES AND RESOLUTIONS**
3. **UNFINISHED BUSINESS**
4. **NEW BUSINESS**
   1. City Owned Lot - An available City owned lot has been identified in Northeast Glenwood, listed on the enclosed survey as Parcel A. A value of $14,300 has been established by the Assessor’s office. City policy has been to consider selling to an adjacent property owner first. Staff has been in contact with the adjacent property owner, and they are willing to purchase the lot at that price. If the Commission concurs, a **MOTION** to approve the sale and authorize the Mayor and City Administrator to enter into all required documents is in order.

**Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Commissioner Haynes\_\_ Pattee\_\_ Martin\_\_ Gylsen\_\_ Mayor Kazda\_\_**

1. **ADJOURNMENT**

If the Commission concurs, a **MOTION** to adjourn is in order.

**Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Commissioner Haynes\_\_ Pattee\_\_ Martin\_\_ Gylsen\_\_ Mayor Kazda\_\_**

Glenwood City Administrator, David Iverson, hereby gives notice, pursuant to City of Glenwood Resolution 2020-01 on the Declaration of Local State of Emergency in City of Glenwood, that the next regular meeting of the Glenwood City Commission scheduled for June 8, 2021 at 6:00 PM shall be conducted telephonically and/or electronically pursuant to Minn. State.13D.021, as an in-person meeting of the Commission is not practical or prudent because of the current COVID-19 health pandemic and associated State of Emergency declared nationally and in Minnesota as of March 13, 2020. In addition, attendance of the Commission members and of the public at the Commission’s regular meeting location is not feasible under the current pandemic and State of Emergency conditions.

To access/monitor the public meeting by telephone at the appointed date and time, dial 1-312-757-3121. When prompted for an access code, please dial 729-613-805#, and you will be connected to the meeting.