**GLENWOOD CITY COMMISSION**

**AGENDA**

**WEDNESDAY, SEPTEMBER 29, 2021 – 6:00 P.M.**

1. **CALL TO ORDER -** Mayor Kazda will call the meeting to order and determine the presence of a quorum by roll call.

***Commissioner Haynes\_\_ Pattee\_\_ Martin\_\_Gylsen\_\_Mayor Kazda\_\_***

1. **PLEDGE OF ALLEGIANCE**
2. **APPROVAL OF AGENDA**

If the Commission concurs, a **MOTION** to approve the agenda is in order.

**Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_to approve the agenda.**

***Commissioner Haynes\_\_ Pattee\_\_ Martin\_\_Gylsen\_\_Mayor Kazda\_\_***

1. **APPROVAL OF MINUTES**

Minutes from the August 25, 2021 meeting were e-mailed for the Commission’s review. If the Commission concurs, a **MOTION** to approve the minutes is in order.

**Motion by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Second by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_to **approve the minutes.**

**Commissioner Haynes\_\_ Pattee\_\_ Martin\_\_Gylsen\_\_Mayor Kazda\_\_**

1. **APPROVAL OF BILLS**
   1. September 29, 2021 expenditures in the amount of **$83,417.24** were e-mailed for the Commission’s review. If the Commission concurs, a **MOTION** to approve is in order.

**Motion by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Second by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**to approve the 9/29/21 expenditures in the amount of $83,417.24.**

**Commissioner Haynes\_\_ Pattee\_\_ Martin\_\_Gylsen\_\_Mayor Kazda\_\_**

1. **PUBLIC HEARING**
   1. Minnesota Small Cities Development Program Implementation – Mayor Kazda will open the Public Hearing.

The purpose of the public hearing is to report on the progress and to receive public comment concerning the City of Glenwood’s commercial, streetscape, and renter-occupied rehabilitation loan program through the Minnesota Department of Employment and Economic Development. Jon Ford, Special Programs Coordinator for Douglas County HRA, will be in attendance to discuss the final report, which is included in your packets. Mr. Ford will also discuss the enclosed fair housing plan.

After public comment is received, a **MOTION** to close the public hearing is in order.

**Motion by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Second by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**to close the Public Hearing.**

**Commissioner Haynes\_\_ Pattee\_\_ Martin\_\_Gylsen\_\_Mayor Kazda\_\_**

1. **PETITIONS, REQUESTS, COMMUNICATIONS**
   1. Temporary Liquor License – Enclosed in your packets is an application for a temporary liquor license for the American Legion in conjunction with an event to be held at Central Square on November 27, 2021. If the Commission concurs, a **MOTION** to approve is in order.

**Motion by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Second by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**to approve a temporary liquor license for the American Legion.**

**Commissioner Haynes\_\_ Pattee\_\_ Martin\_\_Gylsen\_\_Mayor Kazda\_\_**

1. **REPORTS OF OFFICERS, BOARDS AND COMMITTEES**
2. **ORDINANCES AND RESOLUTIONS**
   1. Resolution 2021-14 – Enclosed in your packets is Resolution 2021-14, Adopting a Preliminary Budget and Levy for 2022. Please refer to the budget that was sent out in the 9/14/21 packet. If you need another budget, please notify staff and one will be e-mailed to you. The amount is the same as presented at the 9/14/21 meeting. This levy is in the amount of $1,928,887, an increase of $182,400, or 10.44% over 2021. With a 2% increase in tax capacity, this levy would create a 73.85% tax rate as opposed to 68.20% for 2021. This amount can be decreased prior to adoption in December but cannot be increased.

Staff recommends the 2022 Final Levy and Budget be discussed and determined as part of the December 14, 2021 Commission meeting. If the Commission concurs, a **MOTION** to approve Resolution 2021-14 and set December 14, 2021 at 6:00 as the date and time that the 2022 Final Budget and Levy will be discussed and determined, and public comment will be allowed.

**Motion by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Second by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**to approve Resolution 2021-14, A Resolution Adopting a Preliminary Budget and Levy for 2022 and setting December 14, 2021 at 6:00 PM as the date and time that the 2022 Final Budget and Levy will be discussed.**

**Commissioner Haynes\_\_ Pattee\_\_ Martin\_\_Gylsen\_\_Mayor Kazda\_\_**

* 1. Resolution 2021-15 – A Resolution Relating To The Termination of Tax Increment District No. 2-1 And Directing Decertification Thereof By The County Auditor. District No. 2-1, Prairie Lakes Co-op, has a required decertification date of 12/31/21. This was an eight year district, and the first increment was received in 2013. This is the first step in decertifying the district. If the Commission concurs, a **MOTION** to approve Resolution 2021-15 is in order.

**Motion by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Second by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**to approve Resolution 2021-15 Decertifying District No. 2-1.**

***C*ommissioner Haynes\_\_ Pattee\_\_ Martin\_\_Gylsen\_\_Mayor Kazda\_\_**

1. **UNFINISHED BUSINESS**
   1. Draft Parking Ordinance Amendment – Assistant City Attorney Troy Nelson continues work on this amendment.
2. **NEW BUSINESS**
   1. Buckthorn Eradication/Goat Grazing – Enclosed in your packets is a proposal for utilizing goats to help eradicate buckthorn in Barsness Park. City Administrator Iverson and Public Works Director Dave Perryman will explain the process. The trial period will run from the 1st week of October through mid-November, approximately 5 – 6 weeks and will cost approximately $4,500. Staff recommends approval of the proposal. If the Commission concurs, a **MOTION** to approve the proposal is in order.

**Motion by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Second by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**to approve the proposal from Lakeside Prairie Farm.**

**Commissioner Haynes\_\_ Pattee\_\_ Martin\_\_Gylsen\_\_Mayor Kazda\_\_**

1. **UNFINISHED PROJECT REPORT**
2. **ADJOURNMENT**

**Motion by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Second by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**to adjourn.**

**Commissioner Haynes\_\_ Pattee\_\_ Martin\_\_Gylsen\_\_Mayor Kazda\_**